



Amberley, Arundel, West Sussex, BN18 9LT

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2017

## Education Bookings FAQs

### When can we visit?

Education bookings can be made for Wednesdays, Thursdays and Fridays during West Sussex terms.

Visits by other learners can be made during term and holiday times by arrangement.

### How much will our visit cost?

- . Children under 4 - **Free**
- . Children 4-15 (inclusive) - **£5.00**
- . Students 16+ - **£8.00**
- . Adults over ratio numbers - **£5.00**
- . KS1 - 1 adult per 6 children - **Free**
- . KS2 - 1 adult per 10 children - **Free**
- . All adults accompanying SEN groups or individuals enter free

### Additional Costs

- . 45-60 minute workshops (up to 30 children) - **£30.00**
- . Clay workshop (per head) - **£1.50 upwards workshop sheet available**
- . mini workshops (up to 30 children) - **£20.00 - £30.00**
- . Loan boxes - **£20.00** per fortnight plus £20.00 deposit (refunded on return of loan box)

### Do you have a risk assessment I can use?

We have a very wide range of groups and activities at the Museum. We therefore strongly recommend you to come to the Museum in person and perform your own risk assessment for your visit. We can provide a list of recommendations which will help you to prepare and are always happy to answer any additional queries you may have by telephone or email. Amberley Museum and Heritage Centre has public liability insurance cover up to £10, 000,000

Please remember that we do not know your students as well as you do. Some of our workshops are led by volunteers, who are knowledgeable and experienced, but may have no formal teacher training. The management of the behaviour and safety of your group is your responsibility at all times

### Is there somewhere under shelter for lunch?

The Base, Humphrey's Barn, Hayloft and the Friends' Centre can be made available. Please book in advance.

### What time is the talk or workshop and where will it be?

Your letter and confirmation of booking form will give details. Reference the site map to find location.

Any further question please email Caroline Jeffery Education Officer – caroline.jeffery@amberleymuseum.co.uk